



New Zealand Police research application requirements

People wanting to do research involving NZ Police are required to seek approval from the Research and Evaluation Steering Committee.

The committee aims to ensure Police-related research or evaluation will:

- have benefits for Police
- be of good standard
- meet our privacy obligations, and
- be feasible in relation to demands on Police time and resources.

Researchers preparing information for assessment should use the proposal requirements (see below). The process will take at least one month, depending on the completeness of the information provided.

It's expected that proposals from post-graduate students will have been reviewed and approved by university supervisors before being submitted to the steering committee.

Approval is subject to:

1. A satisfactory security clearance.
2. Approval of the relevant District Commander(s) (if given, a local officer will be appointed to liaise with the researcher).
3. Completion of a Deed of Confidentiality and Research Agreement.
4. Agreement that the draft report will be provided to NZ Police for review prior to completion.
5. Agreement to provide a bound paper copy, an electronic copy and a summary suitable for a Police audience, for the NZ Police library.

Once a proposal is approved, applicants will be provided with the relevant documents and helped to seek approval from the relevant District Commander(s).

The steering committee includes representatives of the National Managers of Policy, Organisational Assurance (Evaluation Services), Training, Strategic Change, Organisational Performance and other subject experts.

Applications including the information listed in the NZ Police Research and Evaluation Proposal Requirements (see below) should be emailed to research@police.govt.nz.

NZ Police Research and Evaluation Proposal Requirements

Research and evaluation proposals which involve NZ Police should provide the following information (where relevant).

1 Background information

- 1.1 title
- 1.2 the issue or problem to be investigated
- 1.3 the significance of the study
- 1.4 previous key research of relevance that has been conducted

2 Objectives

- 2.1 the aims of the study
- 2.2 research questions and information needs
- 2.3 specific research tasks

3 Methodological information

- 3.1 design of the study
- 3.2 subjects and data involved
- 3.3 cultural appropriateness/sensitivity of the design
- 3.4 sampling procedures
- 3.5 sample sizes
- 3.6 data collection procedures
- 3.7 data analysis
- 3.8 limitations of the methodology

4 Data

- 4.1 who will have access to the data - e.g., supervisors, other researchers
- 4.2 method for secure storage
- 4.3 if appropriate, how data will be securely transported or transmitted
- 4.4 method and date for secure destruction

5 Ethical considerations

- 5.1 voluntary participation
- 5.2 informed consent
- 5.3 confidentiality e.g., the protection of the identity of respondents
- 5.4 the effect of the research on those being studied
- 5.5 safety issues
- 5.6 ethical approval sought

6 Publication, presentation and use of results

- 6.1 plans to publish or present results e.g., university library, conferences, journal
- 6.2 an indication of dates to provide draft reports and publications to NZ Police for comment (allow 2-3 weeks for NZ Police feedback on draft)

7 NZ Police involvement

- 7.1 detailed information on the co-operation sought from NZ Police, which includes
 - access to information held by Police
 - access to Police staff - location, role, number of staff, estimated timing requirements
 - any other potential impacts on Police.

8 Project timetable

9 Costs/funding

10 Researcher(s) information

- 10.1 curriculum vitae of principal researcher(s)

11 Supervision of project

- 11.1 curriculum vitae of project supervisor(s)

Please email applications to research@police.govt.nz