Financial Analyst - Financial Crime Group

Position Details

Reports to: Supervisor - Asset Recovery Unit (FCG)

Location: Generic

District/Service Centre: Investigations, Serious and Organised Crime

Shift Work/Non-Shift Work: Non shift work

Group: Financial Crime Group

Remuneration Range: Band H

Role Level: Individual Contributor/Emerging Leader

Employee Type: Employee

Direct Reports: None

Delegated Financial Authority: N/A

Working at Police (who we are)

New Zealand Police delivers services that ensure communities are safe and feel secure, with less crime, road trauma and fewer victims. Police operates 24 hours a day in a complex environment actively preventing crime and crashes. With around 15,000 staff, we work from community-based police stations and large policing hubs, operate on land, sea and in the air, and respond to over 860,000 emergency calls every year.

Values:

Our Values provide a guide to the way New Zealand Police work, operate, and make decisions, and reflect what is important to us and the communities we serve.

Professionalism	Taking pride in representing New Zealand Police and making a difference in the communities we serve
Respect	Treating everyone with dignity, upholding their individual rights and honouring their freedoms
Integrity	Being honest and upholding excellent ethical standards
Commitment to Māori and The Treaty	Acting in good faith of, and respecting the principles of Te Tiriti O Waitangi – partnership, protection, and participation
Empathy	Seeking understanding of, and considering the experience and perspective of those New Zealand Police serve
Valuing Diversity	Recognising the value different perspectives and experiences bring to making us better at what we do

Position Overview (where you'll be working)

The Police Asset Recovery Unit's (ARU) primary role is to deny criminals both the opportunity to benefit from their offending and the ability to re-invest in criminal activity. Utilising the Criminal Proceeds (Recovery) Act 2009 (CPRA) the ARU is responsible for the investigation, restraint and forfeit of assets derived from crime. The Money Laundering Team (MLT) harnesses the Anti-Money Laundering and Countering Financing of Terrorism Act (AML/CFT) 2009 to investigate money laundering syndicates and professional money laundering facilitators.

To support the delivery of these outcomes, the Financial Analyst will work alongside internal investigation teams and external partners to assess a wide variety of alleged criminal offending, generate financial profiles of identified targets, and assist in the tracing of asset ownership. They will provide reports suitable for supporting and securing prosecutions, including the preparation of sworn affidavits, formal written statements, and presentation of evidence in court hearings. When necessary, they also provide the police with credible professional opinions and expert evidence for the purpose of successfully prosecuting economic crime.

Responsibilities (what you'll be doing)

The Financial Analyst will:

1. Service Delivery

Facilitates Proceeds of Crime and Money Laundering Investigations by:

- Receiving and collating financial and other relevant information required to conduct financial analysis.
- Reconstructing financial accounts and analysing financial statements.
- Following financial trails to identify income, expenditure, assets, and liabilities.
- Conducting analytical and financial examination of all aspects of the activity of the person (or persons) under investigation.
- Conducting enquiries and securing evidence relevant to investigations and prosecutions.
- Managing financial investigations based on limited information.
- Making recommendations for investigations required to be completed by Police staff.
- Identifying and demonstrating financial links between targets and assets.
- Preparing schedules, diagrams, financial statements and reports, questionnaires for the purposes of interviewing suspects and crown exhibits.
- Assist in the preparation of search warrants and production orders, as required.

Assist with the collection, evaluation, collation, analysis, dissemination, and re-evaluation of information on named individuals by:

- Obtaining information from written sources, other organisations, Police staff and foreign Police agencies.
- Assessing the information gained and determining its relevance to the investigation.
- Linking that information to the investigation and identifying information that requires further financial analysis.
- Providing evidence at District or High Court on financial analysis completed.
- Utilising existing computer-based information systems maintained for investigations.

2. General Management

Provides administrative support by:

- Receiving, screening, analysing, and processing information received relevant to investigation.
- Providing advice and assistance to Police personnel outside the Unit/Team.

3. **Customer Service**

- Provide guidance and advice to staff and other organisations and industry groups on money laundering and financial transaction reporting.
- Assist with the property handling and timely response to requests.

4. **Teamwork**

- Work effectively as a member of a team.
- Contribute in a positive manner to the setting of goals/standards for the office.
- Use interpersonal skills effectively in both group and individual situations.
- Undertake peer reviews of work as required.

5. **Relationship Management**

- Maintain effective communication with internal and external customers and stakeholders.
- Use formal and informal networks and relationships to achieve objectives.
- Maintain liaisons and communication with persons and organisations impacting upon their position.
- Assist in the provision of training Police personnel.

6. All employees of New Zealand Police are expected to:

- Adhere to New Zealand Police standards of integrity and conduct.
- Comply with legislative and statutory requirements within area of expertise, including employment and privacy legislation.
- Model the New Zealand Police Values – Professionalism, Respect, Integrity, Commitment to Māori and The Treaty, Empathy and Valuing Diversity.
- Respect diversity and demonstrate inclusiveness.
- Understand the hazards in their work area and eliminate or minimise the associated risk.
- Report all accidents, incidents and near misses in MyPolice in a timely fashion.
- Actively participate in Wellness and Safety initiatives and training.
- Perform other duties and participate in projects as required.

Key Relationships (who you'll be working with)

The Financial Analyst can expect to build and maintain effective relationships with:

Internal	Investigations and District personnel, FCG Senior Leadership Team, Police Prosecutions Service, other Police personnel.
External	Crown Law Office, Department of Internal Affairs, Ministry of Business, Innovation and Employment, Inland Revenue, NZ Customs, Official Assignees, Crown Solicitors, Financial Institutions, other government departments and organisations.

Position Specific Competencies (how you'll deliver results)

To be successful in this role the Financial Analyst will:

- Prepare and present (written and verbal) information in a clear and concise manner.
- Proficient in utilising Excel and other financial analysis tools and experience with income determination methods.
- Manage time effectively to complete multiple files and meet deadlines.
- Keep accurate and detailed records of all information and decisions.
- Conduct enquiries and secure evidence relevant to investigations and provide recommendations to advance investigations.
- Work within a team environment and be a self-motivated worker.
- Have experience in financial analysis and be able to reconstruct financial accounts.
- Ability to present financial data in a clear and concise manner.
- Demonstrate the ability to build and maintain strong relationships with internal and external stakeholders.
- Display behaviours consistent with the core values of New Zealand Police and contribute towards the strategic goals of the organisation.
- Be prepared to present evidence in Court if required.

Additional information: (what you need to know)

Required Qualifications:

- Relevant tertiary qualification and/or work experience in the accounting field.
- Currently working towards Chartered Accountants Australia and New Zealand (CAANZ) accreditation or currently hold equivalent professional qualification from overseas (Desirable).

Pre-Employment Checks:

- Not a children's worker, standard vetting required.
- Drug and alcohol testing may be required according to guidelines.
- No National Security Clearance is required to be obtained and maintained.

Work Environment:

- Location: Generic
- Flexibility options: Flexible work options available
- Travel requirements: Domestic travel may be required.