Application for a **New Zealand Firearms Licence**

This application form is for all applicants for a New Zealand firearms licence (except visitors to New Zealand) whether you have previously held a firearms licence or not.

**What you need to do**

1. **Complete this application form**
   Enter all of the information requested about you and your referees onto the firearms licence application form. Don’t complete the safety test on the back of the form just yet.

2. **Pay the application fee**
   Take your completed application form when you pay the application fee at a PostShop and attach the receipt to the form. You can get your passport photos taken at the same time if you need to.

3. **Get two recent colour passport style photos**
   The photos must be identical. Attach both photos to your application form.

4. **Deliver your application to Police**
   Take your application to your nearest Police Station. Remember to take:
   - your application form
   - the PostShop receipt for your application fee
   - two recent passport style photos
   - your firearms licence (if you have one)
   - three documents that prove your identity (e.g. New Zealand passport or driver licence, birth certificate, photo ID, credit card). At least one of the documents must have a photo of you.
What happens next ...

5 Police background check
Police will carry out an initial background check relevant to whether you are a fit and proper person to possess firearms or airguns.

6 Firearms safety programme
You will receive a letter from New Zealand Police confirming you can undertake the firearms safety programme.
To complete the firearms safety programme you will need to:
- study the ‘Arms Code’ thoroughly. We also recommend that you complete the eLearning available on the Police website to help you prepare
- sit the firearms theory test. This is a computer-based multi-choice test that you must pass
- attend the firearms practical training course. The course lets you practice safe handling and use of firearms. You need to pass the theory test before you can attend.

7 Interviews and security check
Police contact you to arrange an interview (during which we will also inspect your firearms security arrangements) after you complete the firearms practical training. We also interview your referees and complete any remaining enquiries.

8 Firearms licence approval
Police make a decision to approve or refuse your firearms licence application and issue your firearms card.

Where to find more information
Go to www.police.govt.nz/advice/firearms-and-safety/new-zealand-firearms-licence:
- learn more about how to apply for a firearms licence and the firearms safety programme
- view or download a copy of the Arms Code
- find out where to sit the firearm theory test and how to book on the firearms practical training course
- understand the storage requirements for firearms.
Application for a New Zealand Firearms Licence

This application is for:

- First time licence holder
- Existing licence holder

Fee for:

- New licence/licence before expiry $126.50
- Licence after expiry $241.50

Your personal number: ______________________

Your personal details

Surname ___________________________ Date of birth ____________
First & middle names ___________________________ Place of birth ____________
Maiden/other names used __________
Residential address

Number Street Suburb Town
City Post code Rural rapid number
Home phone__________________________ Mobile phone ____________________________
Email ____________________________ Work phone ____________________________
Driver licence number ____________________________ Occupation ____________________________

Employer, school or educational facility details

Business name ____________________________ Position ____________________________
Employereducational facility name ____________________________ Daytime phone number ____________________________
Email ____________________________

Two people who can verify your suitability to possess and use firearms

1. Must be a spouse, partner or next of kin (who normally resides with, or is related to you)

Surname ____________________________ Date of birth ____________
First & middle names ____________________________ Firearms licence number, if held
Relationship ____________________________ Mobile phone ____________________________
Residential address ____________________________ Email ____________________________
Home phone ____________________________ Occupation ____________________________

2. Must be a person who is unrelated to you and over 20 years of age and know you well

Surname ____________________________ Date of birth ____________
First & middle names ____________________________ Firearms licence number, if held
Relationship ____________________________ Mobile phone ____________________________
Residential address ____________________________ Email ____________________________
Home phone ____________________________ Occupation ____________________________

Declaration

I declare that the information I have supplied for this application is true and correct. I understand that it is an offence to intentionally supply incorrect particulars or misleading details. I consent to the Police making inquiries into my fitness to possess or own a firearm and authorise any person approached by the Police in this matter to release or disclose all relevant information.

Signature ____________________________

Police use only

Accepting Police member name ____________________________
Station ____________________________ Date application received ____________
QID ____________________________
# Firearms Licence – Safety Test

If you are an existing licence holder, you are required to complete the multiple choice safety test set out below. Don’t complete the test when you apply. Police will administer the test when they interview you.

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer Options</th>
</tr>
</thead>
</table>
| **1. Before accepting a firearm from another person, the safe shooter will first** | A. ask the person to point the muzzle in a safe direction, close the action and squeeze the trigger.  
B. check the safety catch has been applied.  
C. ask the person to open the action and demonstrate that it is not loaded. |
| **2. The phrase ‘with the muzzle pointing in a safe direction’ is best interpreted as ‘the muzzle pointing** | A. upwards’.  
B. downwards’.  
C. in a direction where no person is likely to get shot’. |
| **3. To reduce the risk of being shot accidentally while hunting, especially in dimly lit conditions, it is advisable for the shooter to** | A. keep to open areas where other hunters can easily identify them.  
B. not carry anything that could be mistaken for part of a game animal.  
C. wear brightly coloured gear.  
D. only make sounds and movements that are obviously human. |
| **4. A safe shooter is someone who has** | A. the best equipment.  
B. the most powerful firearm.  
C. the correct shooting habits and attitude toward safety. |
| **5. In which of the following situations should a shot not be fired?** | A. in darkness.  
B. when companions are ahead of you.  
C. a hut is beyond the target.  
D. all of these. |
| **6. Which is the safe way to tell if a firearm is loaded?** | A. point the muzzle in a safe direction, open the action and inspect the chamber and magazine.  
B. point the muzzle in a safe direction and squeeze the trigger.  
C. work the action rapidly several times and leave open. |
| **7. If alcohol is to be drunk when firearms are present, when is it appropriate to do so?** | A. immediately before leaving on a hunting trip.  
B. to celebrate the bagging of a game animal in the field.  
C. after firearms have been safely stored away. |
| **8. Before a firearm is stored away, which of the following should be done?** | A. check there are no rounds in the chamber and magazine.  
B. remove bolt and magazine (where possible) and store these separately.  
C. secure the firearms against children and theft.  
D. all of the above. |
| **9. Should the hunter fall or trip when in the field, first responsibility is to** | A. control the muzzle direction of their firearm.  
B. warn their companions by shouting to them.  
C. make sure the sights are not damaged by contact with the ground. |
| **10. While hunting, which of the following would be safe to shoot at?** | A. an object that was making the relevant sounds and movements.  
B. a target that was the right colour and shaped like an animal.  
C. an animal that had been observed clearly and was undoubtedly the game sought. |

---

**Applicants Signature**

**Police use only**

Accepting Police member name  
Signature  
QID  
Station